

## **JOB ANNOUNCEMENT**

Application Deadline: September 25, 2024

The Greater Edwards Aquifer Alliance (GEAA) is seeking a Natural Resource Project Manager to assist the organization to further its goals. GEAA is a non-profit organization uniting fifty-nine member groups from twenty-two counties in Central Texas. GEAA works to build statewide support for the conservation and sustainable management of the Edwards Aquifer Ecosystem. For more information: [www.AquiferAlliance.org](http://www.AquiferAlliance.org).

### **JOB TITLE: NATURAL RESOURCE PROJECT MANAGER**

#### **JOB DESCRIPTION:**

The Natural Resource Project Manager will be responsible for managing the development and implementation of identified programs and projects, ensuring that goals are fulfilled in a timely and professional manner. Programs may include educational outreach, natural resource management training, policy and project development, implementation of projects, securing funding with partners and or grant writing.

#### **QUALIFICATIONS:**

Possession of a bachelor's degree in ecological restoration, range management, environmental science, ecology, soils, agriculture, forestry, natural resources, resource management, or a related field. This person must have classroom and or field experience in water and soils. Actual field experience in managing a restoration type project is preferred.

#### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of local plants, soils, ecoregions, wetlands, watershed management issues, riparian system functions, etc.
- Knowledge of the principles and practices of natural resources management including those on an ecosystem scale; watershed protection plans, use of development codes and park lands, adherence to current water quality and floodplain ordinances, and use of public policy to achieve greater protection of water resources.
- Knowledge of GPS and GIS technology and ability to read contour maps.
- Knowledge of federal, state and local laws that govern the use and protection of the area's natural resources.
- Knowledge of nature base systems to manage stormwater and provide co-benefits including water and air quality,

## **GENERAL KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of standard software programs including Excel and their use.
- Knowledge of community resources.
- Knowledge of grant application principles.
- Ability to read and interpret contracts and develop memorandums of understanding.
- Ability to develop and administer projects; timelines and budgets.
- Ability to prepare and deliver presentations.
- Ability to communicate clearly and effectively, both verbally and in writing.
- Ability to establish and maintain effective relationships with staff, volunteers, member groups, and the general public.
- Ability to perform all the physical requirements of the position.

**The employee will work under the supervision of the Executive Director and will perform duties as needed for the Greater Edwards Aquifer Alliance (GEAA).**

**Contact:**

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